

uBook – Swiss Post Solutions' Courier Management Solution



Industry sectors currently employing Swiss Post Solutions' Technology Solutions:

- **Financial Services**
- **Legal**
- **Media**
- **Government**
- **Healthcare**
- **Retail**
- **Technology**
- **Energy & Utilities**

The management of third party mail and courier spend can be challenging for an organization. Some companies address this issue by signing national or global courier contracts; however, these can ultimately prove restrictive. Other organizations manually shop for price quotes or just use the "most convenient" vendor.

Swiss Post Solutions designed its courier management software, uBook, with these factors in mind.

uBook provides users with a general, web-based form for all courier bookings, allowing an organization to actively manage courier spend. The user completes the form, indicating the recipient and time frame for delivery. uBook then directs the user to the most cost-effective courier service, based upon the requirements for the delivery deadline.

Once the delivery has been scheduled, users can track the entire progress of their courier booking.

Benefits

- Actively manages and optimizes courier and mail spend to most appropriate service/cost option
- Encourages use of cost-effective services and addresses rogue spend
- Web-based interface allows desktop ordering and tracking, and minimizes set-up and running costs
- Specific cost center allocation and validation
- uBook can be made available to all employees within an organization – even linked to the company's intranet
- Automated invoice reconciliation
- Major cost savings through automated optimization, which reduces staff processing time while linking directly with suppliers



SPS

Data. Solutions. Business.

System Capabilities

- uBook makes use of existing computer hardware, and Microsoft's Internet Explorer
- Users can track the progress of all courier bookings from the time they hand the package to a messenger until final delivery
- E-mail notification of delivery confirmation available
- Delivery addresses are automatically validated against recipient's ZIP code or postal code
- The system's direct links automatically validate relevant cost centers with client databases
- Removes the need to use hardware from various suppliers and eliminates any need for double entry
- The Reporting Suite allows for automated generation of customized management information.

uBook at a Glance

- 10,000+ client users and 1,000+ contractor users
- System connects to 30 courier suppliers, from international to regional same-day suppliers
- Over \$300,000 of courier spend per month goes through system
- Average aggregate savings of \$50,000 per month in courier spend

Swiss Post Solutions, Inc.

10 East 40th Street
9th Floor
New York, NY 10016

Mid-Atlantic Region:
1875 I Street, NW
Suite 500
Washington, DC 20006

Midwest Region:
203 North LaSalle Street
Suite 2100
Chicago, IL 60601

West Coast:
515 South Flower Street
36th Floor
Los Angeles, CA 90071

1-877-ASK FOR SPS
1-877-275-3677
sps.us@swisspost.com
www.swisspostsolutions.us



SPS

Data. Solutions. Business.